



UNIVERSITY OF CALGARY
WERKLUND SCHOOL OF EDUCATION



Summer Research Internship

Think for Actions and Werklund School of Education, University of Calgary
Funded by Canada Summer Job 2018

Summer Project Manager

Job Title:	Web Designer	Job Category:	Program Implementation
Department/Group:	Design	Job Code/ Req#:	TFAWD
Location:	Education Block Tower, Room 291 Werklund School of Education, University of Calgary 2750 University Way NW	Travel Required:	Within the city
Level/Salary Range:	TBD	Position Type:	[i.e.: full-time, part-time, job share, contract, intern]
Supervisor Contact:	Dr. Shirley Steinberg Dr. Mukarram Zaidi	Date posted:	May 1, 2018
Will Train Applicant(s):	Yes	Posting Expires:	Until filled
External posting URL:	www.thinkforactions.com		
Applications Accepted By:			
E-MAIL: summer.research@thinkforactions.com Subject Line: Resume for [TFA- Summer Job] Project Manager Attention: Project Lead - Dr. Shirley Steinberg and Dr. Mukarram Zaidi			

Job Description

ROLE AND RESPONSIBILITIES

To oversee the development of web design for Think for Action, the following roles are to be completed:

- Create the look, layout, of event flyers
- Engage in graphic design tasks
- Create an online fundraising system for the organizations fundraising campaign
- Collaborate with communication team on making videos for the organization

QUALIFICATIONS AND COMMITMENT REQUIREMENTS

- Our number one priority in identifying candidates as web designers is intention. Intention drives motivation. We are looking for individuals who are highly motivated, passionate about the future of our youth, and able to make a firm commitment to accept responsibility to implement this program across the city.
- Grant application experience, funding application experience and report writing are an asset.
- The candidate should also have experience working in a team environment. The candidate should also have a basic understanding of Islam, relative to the program he/she is running.

ADDITIONAL NOTES

For Office Use Only

Offered By:	Click here to enter text.	Date:	Click here to enter a date.
Accepted By:	Click here to enter text.	Date:	Click here to enter a date.
Approved By:	Click here to enter text.	Date/Time:	Click here to enter text.